

CHILD SUPPORT PAYMENT INSTRUCTIONS

Until your employer takes child support payments out of your paycheck (or if you are self-employed or unemployed) you must make payments yourself beginning on the date listed on the bottom of Page 1 of your Child Support Order.

Payment may be made by check or money order and **MUST** be made payable to:

STATE DISBURSEMENT UNIT

The payment **MUST** be mailed to the following address:

**STATE DISBURSEMENT UNIT
P.O. BOX 5400
CAROL STREAM, IL 60197-5400**

The payment **MUST** include the five following pieces of identification:

- 1) your name
- 2) your Social Security number
- 3) the county in which the court order was entered (WILL COUNTY)
- 4) the case number for your specific case, for example 90 D 100, 90 F 123, 08 FP 365, 10 NS 672.
- 5) The IV-D number of your specific case, for example C12567

Please make sure your check contains **ALL** of the information noted above, and that it is made up properly and signed.

If you make payments directly to the person receiving child support instead of sending them to the State Disbursement Unit, the child support authorities at the State level may conclude that you are in arrears or behind in child support payments, which could lead to the **SUSPENSION OF YOUR DRIVER'S LICENSE.**

Thank you for your cooperation.