

STATE OF ILLINOIS )  
 ) SS  
COUNTY OF WILL )

FILED  
2023 JAN -3 PM 4:17  
CLERK-CIRCUIT COURT  
WILL COUNTY, ILLINOIS

IN THE CIRCUIT COURT OF THE TWELFTH JUDICIAL CIRCUIT  
WILL COUNTY, ILLINOIS

ADMINISTRATIVE ORDER NO. 2023-2

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REMOTE VIDEO HEARINGS

WHEREAS, the Supreme Court of Illinois has encouraged the Circuit Courts to utilize remote video hearings;

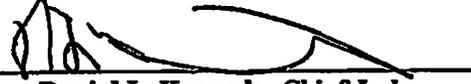
WHEREAS, it is in the best interest of court users that the Circuit Court provide access to Court proceedings via remote video technology wherever practicable;

WHEREAS; the Court recognizes the need to update the logins, passwords and other information regarding remote video hearings when assignments or judicial personnel change;

THEREFORE, IT IS HEREBY ORDERED that the Court will utilize Zoom technology for remote video hearings using the logins and passwords contained on the attached list. The protocols for the use of remote video technology by division and by individual judges can be found on the Circuit Clerk's website.

This Order is effective January 3, 2023.

DATED THIS 3<sup>rd</sup> DAY OF January 2023.

  
Daniel L. Kennedy, Chief Judge

JUDGE	COURTROOM	CALL TYPE	MEETING ID	PASSWORD
JUDGE J. HARVEY	101	TRAFFIC	999 1636 9423	123456
JUDGE SMIGIELSKI	201	LOCAL MISDEMEANOR	9970 898 6988	123456
JUDGE DEWILKINS	202	FIRST APPEARANCE	920 2355 8579	123456
JUDGE DOW	202	MANDAMUS HABEAS	203 991 3875	NONE
JUDGE COLON-SAYRE	301	MISDEMEANOR (L-Q)	536 560 0178	123456
JUDGE HALE	302	MISDEMEANOR (F-K)	9358 789 0003	123456
JUDGE BRAUN	303	MISDEMEANOR (A-E)	976 1091 3597	123456
JUDGE GAVLIN	304	MISDEMEANOR (R-Z)	979 9900 1965	123456
JUDGE MASH	601	FAMILY/NON-SUPPORT	9847 035 0576	574662
TBD	602	FAMILY/NON-SUPPORT	8602 067 112	301301
JUDGE CARNEY	603	ORDERS OF PROTECTION	975 3232 0611	8675309
JUDGE EWANIC	701	DIVORCE/FAMILY	951 2005 0302	313
JUDGE GARCIA	702	DIVORCE/FAMILY	756 1366 153	30734
JUDGE KENNISON	703	DIVORCE/FAMILY	972 3796 2180	578874
JUDGE LUND	704	DIVORCE/FAMILY	958 2123 0845	753923
JUDGE OSTERBERGER	705	DIVORCE/FAMILY	955 6908 6067	11645
JUDGE CONNOR	801	DOMESTIC VIOLENCE	874 1139 8256	801801
JUDGE JARZ	803	MORTGAGE FORECLOSURE	919 7619 1672	311311
JUDGE RICKMON	804	CIVIL JURY	9592 357 1680	201201
JUDGE O'LEARY	901	CIVIL JURY	556 881 0712	227227
JUDGE BARRETT	902	CIVIL	9122 466 3711	129129
JUDGE PETRUNGARO	903	ARBITRATION	9927 448 0487	117117
JUDGE DOW	802	CIVIL	846 6550 1250	904904
JUDGE ANDERSON	905	CIVIL NON-JURY	930 2919 0133	236236
JUDGE M. BERTANI	1001	PROBATE (DECEDENT'S ESTATES)	719 811 8159	2002
JUDGE TUMINELLO	1002	SMALL CLAIMS	9549 977 7674	111111
JUDGE PAVICH	R002 (RVJC)	PROBATE (GUARDIANSHIPS)	9639 884 732	2002

# Remote Court Instructions for Participants

Remote Court Appearances will be conducted via Zoom. Zoom is **FREE** and can be used with a computer, laptop, I-Pad, smart phone with a camera, or landline telephone. Instructions are below.

## Meeting ID

Please see the current Administrative Order for the Zoom meeting ID numbers for the judges and courtrooms.

## Password

Once you login, you will be asked for a password to join the meeting. Please see the current Administrative Order for all the Zoom meeting passwords.

**You should login 10-15 minutes early and wait in order to check-in with the Clerk before the judge starts the court call. Participants should identify themselves by listing their first and last names when entering the meeting. You may be in a waiting room until admitted.**

**Please follow the procedures below. Please note: The Judge will usually mute participants until their case is called.**

### Procedure for attorneys or self-represented litigants using a computer with a camera & microphone:

1. Create a Zoom account by going to Zoom.us. Click "sign up, it's free" and follow the prompts from there. **Participants should list their first and last name.** (The judge typically addresses cases where the participant's identity is known ahead of those who are not.)
2. Make sure your email address and phone numbers are current with the Circuit Clerk's office.
3. Once Zoom opens, click "join a meeting" on the upper right.
4. Message box will appear asking for meeting ID number. Input the assigned judge's meeting ID.
5. Message box will appear. Click "open Zoom."
6. Message box will ask for the password. Input the assigned judge's password. Screen should load, showing your face. Click "join with video."
7. Message box will appear, click "join with computer audio."

### Procedure for using Zoom on cell phone:

1. Download the Zoom cloud meeting app on your cell phone.
2. Open the app and tap "Sign Up" (by following the prompts). **Participants should list their full name, so the judge and staff can identify the participant.**
3. Tap "Join."
4. Input the meeting ID number or personal link name. Input assigned judge's meeting ID.
5. Message box will ask for the password. Input the assigned judge's password.
6. Tap "Join with video."
7. Tap "call using internet audio."
8. Tap anywhere on the screen to make the header bars appear.

### Procedure for using Zoom on a landline or phone without Zoom app:

1. Dial one of the below US dial numbers:  

	<u>+1 312 626 6799</u>
United	<u>+1 929 436 2866</u>
States of	<u>+1 301 715 8592</u>
America	<u>+1 669 900 6833</u>
	<u>+1 253 215 8782</u>
	<u>+1 346 248 7799</u>
2. When prompted, input the assigned judge's meeting ID as listed above, followed by the pound key (#).
3. When prompted, input the assigned judge's password as listed above, followed by the pound key (#).

**Failure to appear through the Zoom call or in person may result in a default being entered against you, or an arrest warrant being issued, or judgment entered.**